

THE MANAGERS
YOU NEED



**POA'S, SINGLE FAMILY HOMES,
TOWNHOMES & CONDOMINIUMS**

2024

Phone Number: 407-801-0111

Email Address: info@platinum-mgr.com

Website: PlatinumAssociationManagement.com

Mailing Address:

3011 MAINGATE LANE SUITE 110
KISSIMMEE, FL 34747

About Our Company

2024



Right here in City Beautiful

As board members, we experienced poor quality service from many different community management companies. This led us to take things into our own hands by starting a different kind of management company. We know what Boards and Communities need: Leadership, Transparency, and Results.

Platinum Association Management was created by Board Members, for Board Members like you. Unlike other management companies, we've been where you've been, and we know what you're up against. You need an experienced team to provide you with guidance and give day-to-day support to your community. Less than one percent of all community managers have ever served on a board. We are that 1%.

We are the managers you need.

ABOUT OUR COMPANY

MEET OUR PRESIDENT

2024

Alexis Berbas, LCAM, CMCA®

President and CEO

President of the firm. President of a Board.



Alexis started her journey in 2018 when she was elected President to the Board of Directors of a 260 Unit Condominium Association in Orlando, FL. She was immediately tasked with saving the Association from many years of bad boards, maintenance neglect, and poor financial conditions.

The first test of her role and leadership was dealing with a building fire that affected multiple units and residents in the middle of the night. She immediately began working directly with contractors, insurance agents, insurance adjusters, and Association attorneys to facilitate immediate action from the Board of Directors. Rebuilding was of utmost importance.

At the same time, Alexis was entrusted to improve the financial health of the Association to correct years of abuse and neglect by previous managers and Boards. This was the challenge Alexis was waiting for.

The community needed 24/7 dedication, and they knew Alexis was able to provide that. For the first 3 years, Alexis took on the role of Board Member, President, and Community Manager. She handled all responsibilities from procedures and rules, to larger tasks like maintenance of Association amenities and conducting elections and preparing annual budgets. She knew that without daily involvement, it would be impossible to bring the community up to the high standards that she imagined. She used every tool available to rebuild trust in the community and turn the property into the success story it is today. Alexis continues to serve this community as President 5 years later, and was also elected Secretary to the Board of Directors of a 540-Unit Condo Association in Reunion Resort.

When Alexis earned her Community Association Manager License, she quickly realized this was her calling. Community Association Management is a passion that Alexis has decided to pursue full-time. She wants to use her experience and knowledge to serve other Associations and be the liaison they need to handle their affairs. In 2022, Alexis put her skills to the test and earned the CMCA® (Certified Manager of Community Associations) designation. This is the only international certification program designed exclusively for homeowner and condominium association managers.

2024

Community Management



Community Management is so much more than managing. It's about building trust, relationships, and community. So many community managers will tell you that they have "perfected" a system by which to manage all Associations. While that may be true for them, it's not necessarily true for you.

Your community is different, just like every person is different. Platinum managers study each individual community to create a management plan according to your needs; not ours. Contact us today so we can work together to custom tailor a management plan that works for you.

Goals & Objectives



01

Upholding the Board's Fiduciary Duty. Fiscal Management is key to the overall health of your Association.

02

Bringing back the "Community" in Community Association. Regular owner communication maintains a stable relationship between owners and the Board of Directors.

03

Maintaining "First Class" service. Regular maintenance, covenant enforcement, and vendor relations, contributes to the overall look and value of your property.

04

Preparing for the Future. Having the foresight to help you make decisions that benefit your community today, tomorrow, and beyond.

Our Services



- Owner Payment Portal
- Board Meeting Packets
- Budget Preparation
- Covenant Enforcement
- Vendor Relations
- On-Site Staff Coordination
- Project Maintenance
- Monthly Financial Reporting
- Document Digitalization
- Operation of Association Websites
- Work Order Portal
- Assessment Collections
- Assistance in Creating Policies
- Association Technology Support
- Delinquency Tracking
- Maintaining Bank Accounts
- Committee Organization
- Association Attorney Relations
- Board Member Support
- Association Consultation